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Northwest Law Enforcement Planning Agency, Inc.
Shreveport, Louisiana

Financial Statements
June 30, 2005

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 12-14-05

**Northwest Law Enforcement Planning Agency, Inc.
Shreveport, Louisiana**

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NORTHWEST LAW ENFORCEMENT PLANNING AGENCY, INC.
Shreveport, Louisiana

Statement of Financial Position
June 30, 2005

ASSETS

Current assets	
Cash	\$ 15,387
Receivables	
Dues	106
Total current assets	<u>15,493</u>
Total assets	\$ <u><u>15,493</u></u>

LIABILITIES AND NET ASSETS

Current liabilities	
Accounts payable	\$ 11,000
Program income	41
Total current liabilities	<u>11,041</u>
Net assets, unrestricted	<u>4,452</u>
Total liabilities and net assets	\$ <u><u>15,493</u></u>

The accompanying notes are an integral part of these financial statements

NORTHWEST LAW ENFORCEMENT PLANNING AGENCY, INC.
Shreveport, Louisiana

Statement of Activities
For the Year Ended June 30, 2005

	<u>Operating Funds Unrestricted</u>	<u>Grant Funds Restricted</u>	<u>Total</u>
Support and Revenue			
Membership dues	\$ 60,000	\$ -	\$ 60,000
<i>Other income</i>	-	-	-
State grants			
Basic training	-	72,500	72,500
Correctional training	-	9,900	9,900
Total support and revenue	<u>60,000</u>	<u>82,400</u>	<u>142,400</u>
Expenses			
Program services			
Basic training	-	72,500	72,500
Correctional training	-	9,900	9,900
Supporting services			
Administrative fee	60,000	-	60,000
Office expense	14	-	14
Total expenses	<u>60,014</u>	<u>82,400</u>	<u>142,414</u>
Changes in net assets	(14)	-	(14)
Net assets, beginning of year	4,466	-	4,466
Net assets, end of year	<u>\$ 4,452</u>	<u>\$ -</u>	<u>\$ 4,452</u>

The accompanying notes are an integral part of these financial statements

NORTHWEST LAW ENFORCEMENT PLANNING AGENCY, INC.
Shreveport, Louisiana

Statement of Cash Flows
For the Year Ended June 30, 2005

	<u>Operating Funds Unrestricted</u>	<u>Grant Funds Restricted</u>	<u>Total</u>
Cash flows from operating activities			
Change in net assets	\$ (14)	\$ -	\$ (14)
(Increase) decrease in			
Accounts receivable	-	-	-
Increase (decrease) in			
Accounts payable	-	9,500	9,500
Net cash flow provided (used) in operating activities	(14)	9,500	9,486
Cash at beginning of year	4,360	1,541	5,901
Cash at end of year	\$ <u>4,346</u>	\$ <u>11,041</u>	\$ <u>15,387</u>

The accompanying notes are an integral part of these financial statements

**Northwest Law Enforcement Planning Agency, Inc.
Shreveport, Louisiana**

**Notes to the Financial Statements
June 30, 2005**

Note 1 Organization and Significant Accounting Policies

Background

Northwest Law Enforcement Planning Agency, Inc. (Northwest) is a not-for-profit corporation, organized in 1976 under Louisiana Corporate Statutes. Northwest, acting under the authority of the Louisiana Commission of Law Enforcement and the Administration of Criminal Justice, as provided in Louisiana Revised Statutes 15:1209 et seq. provides planning, assistance, and advice on criminal justice activities and projects to the various local law enforcement agencies within the Parishes of Bienville, Bossier, Caddo, Claiborne, DeSoto, Lincoln, Natchitoches, Red River, Sabine and Webster.

Summary of Significant Accounting Policies

The accounting policies of Northwest conform to generally accepted accounting principles as applicable to not-for-profit organizations. The more significant accounting policies of the agency are described below:

Basis of Accounting: The Organization prepares its financial statements on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses are recognized when incurred.

Net Assets: The financial statements of Northwest have been prepared in conformity with the disclosure and presentation requirements of the Financial Accounting Standards No. 117, *Financial Statements of Not-for Profit Organizations* (SFAS No.117). Under SFAS No.117, Northwest is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Net assets of the restricted class are created only by grant-imposed restrictions on their use. All other assets, including board designated or appropriated amounts, are legally unrestricted, and are reported as part of unrestricted net assets.

The temporarily restricted net assets are reported as unrestricted support because their restrictions are generally met in the same reporting period.

Northwest report revenue in the following two classifications:

Membership dues – Membership dues are the primary source of unrestricted operating funds. The dues for each Parish are adopted annually by the Board of Directors.

State grants – The state grants consist primarily of sub grants administered by the Louisiana Commission on Law Enforcement and Administration of Criminal Justice (LCLE), to be used for specific programs. These sub grants are used to provide specialized training to local law enforcement personnel in the areas of crime prevention and control. Grant applications submitted to LCLE for approval require specific information and budgets as to the use of these grant funds.

Federal Income Taxes: Northwest is exempt from Federal income taxes under Section 501(c) (4) of the Internal Revenue Code. Northwest is exempt from Louisiana income taxes as well.

Cash: Northwest considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash.

Risks and Uncertainties: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

Concentrations of Credit Risk: Northwest maintains its cash balances in financial institutions. The balance with each financial institution is insured by the FDIC up to \$100,000. At June 30, 2004, the Organization had no uninsured cash balances.

Note 2 Accounts Receivable

Dues receivable represents uncollected membership dues at June 30, 2005 in the amount of \$66 from Sabine Parish 11th JDC and \$40 from the Desoto Parish 11th JDC,

Note 3 Accounts Payable

This amount reflects amounts to be paid subsequent to year end for reimbursements due under the following programs:

Basic Training	P05-1-BASS	\$	9,500
Correctional Training	P05-1-CORR		1,500
		\$	<u>11,000</u>

Note 4 Program Income

Matching funds for program costs in excess of required amounts represents program income that must be used in the reduction of future approved program costs. Program income was received and applied as follows for the year ended June 30, 2005.

	Technical Narcotic Enforcement Training
Balance, June 30, 2004	\$ 41
Program costs	-
Program income	-
Balance, June 30, 2005	<u>41</u>

Note 5 Restricted Grant Funds

Northwest received and spent the following amounts for state law enforcement training programs as follows:

Schedule of Grants Received and Disbursed For the Year Ended June 30, 2005									
State	Grant	Matching Contributions	Total	Revenues			Expenditures		
				Prior Years	Current Year	Total to Date	Prior Years	Current Year	Total to Date
Basic Training #P05-1-BAS	\$72,500	-	\$72,500	\$ -	72,500	\$72,500	\$ -	72,500	\$72,500
Correctional Training #P05-1-COR	\$ 9,900	-	\$ 9,900		9,900	9,900	-	9,900	9,900
				\$ -	82,400	\$82,400	\$ -	82,400	\$82,400

Note 6 Contingencies

Amounts received from the grantor agency are subject to audit and adjustment by the grantor. Any disallowed claims, including amounts already collected may constitute a liability of Northwest. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although Northwest expects such amounts, if any, to be immaterial.

ROBERTS, CHERRY & COMPANY
Certified Public Accountants, Consultants

Independent Auditor's Report

To the Board of Directors of
Northwest Law Enforcement Planning Agency, Inc.
Shreveport, Louisiana

We have audited the accompanying statement of financial position of Northwest Law Enforcement Planning Agency, Inc. (a not-for-profit organization) as of June 30, 2005, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of Northwest Law Enforcement Planning Agency, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Northwest Law Enforcement Planning Agency, Inc. as of June 30, 2005, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 10, 2005 on our consideration of Northwest Law Enforcement Planning Agency, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.


ROBERTS, CHERRY AND COMPANY

A Corporation of
Certified Public Accountants
Shreveport, Louisiana
November 10, 2005

ROBERTS, CHERRY & COMPANY
Certified Public Accountants, Consultants

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Northwest Law Enforcement Planning Agency, Inc.
Shreveport, Louisiana

We have audited the financial statements of Northwest Law Enforcement Planning Agency, Inc. (a not-for-profit organization) as of and for the year ended June 30, 2005, and have issued our report thereon dated November 10, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Northwest Law Enforcement Planning Agency, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we considered to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Northwest Law Enforcement Planning Agency, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of the audit committee, management, Board of Directors, others within the organization, federal awarding agencies and pass-through entities, and the Legislative Auditor, State of Louisiana and is not intended to be and should not be used by anyone other than these specific parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.


ROBERTS, CHERRY AND COMPANY

A Corporation of
Certified Public Accountants
Shreveport, Louisiana
November 10, 2005